

**Fairbourne Condominium Association
Kings Point
Sun City Center, FL 33573**

**Sub- Committee Charter
Painting Committee**

June 20, 2009

Overall role and Responsibility

- The general mandate for the Committee, is to prepare the Association (BOD and Unit Owners) for the painting of all units during 2010. The Committee will advise the Board of Directors regarding painting options, contractor selection and unit owner preparation.
- The advice and counsel of the Committee will address the characteristics of a best in class painting of our units and the process to make that happen.

Composition

- One member of the Board of Directors.
- Two Unit Owners
- A Sterling Management representative, who will assure that the contractual guidelines are properly implemented and enforced.

Specific Duties

- Director will assure adequate membership.
- Working meetings are not required to be scheduled and posted.
- Director will report progress to the Board via email and to an open meeting in October.
- Meet with other associations across Kings Point to learn from their experience.
- Meet with paint suppliers in an attempt to understand their unique advantage.
- Meet with Painting Contractors in an attempt to understand their unique advantage.
- Review all information and develop a recommendation for the Board.
- Develop the execution and implementation timeline.